



## 2019 HOMEXPO Guidelines

### HomExpo Hours

Friday, May 3, 2019: 4 pm – 9 pm  
Saturday, May 4, 2019: 10 am – 8 pm  
Sunday, May 5, 2019: 12 am – 5 pm

### Exhibitor Setup

Thursday, May 2, 2018: 8 am – 5 pm  
Friday, May 3, 2018: 8 am - 4 pm

### Tear Down

Sunday, May 5, 2019- 5 pm – 8 pm  
Monday, May 6, 2019- 8 am - Noon

- **Absolutely no tear down or set up during HomExpo hours.**

**Exhibitors may not remove displays or begin packing until the conclusion of the final day of the show.**

**Cancellation** – If Exhibitor shall cancel this agreement on or before February 28, 2019 a full refund will be given. If you fail to attend the HOMEXPO, Exhibitor is liable to the Alle Kiski Strong Chamber for the full price of participation. **If Exhibitor fails to show for setup by 2 pm on Friday, May 3, 2019** Alle Kiski Strong Chamber reserves the right to fill the space if prior arrangements have not been made. **(No refunds will be issued.)**

**Use of Space** –Alle Kiski Strong Chamber reserves the right to decline or prohibit any exhibit or part of any exhibit, exhibitor, representatives, or proposed exhibit displays which it deems not suitable. **Exhibitor must conduct all business and promotion from within their allotted booth space; no roving solicitation permitted during show** and abides by any or all rules established by the Belmont Complex.

**Assignment** – Exhibitor may not assign this contract or any rights under this contract without the written consent of the Alle Kiski Strong Chamber.

**Subletting** – An Exhibitor may not share or sublet any portion of their booth space with another company without prior written permission from the Alle Kiski Strong Chamber. Selling of booth space by Exhibitor is not permitted.

**Fire Hazard** – All exhibit and booth materials must be flame proof and otherwise must comply with federal, state, and local fire laws, and insurance underwriting requirements, and other applicable site regulations. All packing containers, excelsior, and similar materials are to be removed from the exhibition area to designated receptacles upon completion of set up and prior to the opening of the show. No electrical cords permitted in aisle ways. For safety **each exhibitor is encouraged to bring a fire extinguisher.**

**Height Restrictions** – so that aisles and visibility are unobstructed, exhibits must be arranged so that they are completely within the allotted space. No booths are to **exceed a height of 8'** without prior consent of Alle Kiski Strong Chamber show staff. **Alle**



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**Kiski Strong Chamber reserves the right to relocate booths that obstruct the view of other exhibitors or for any other circumstances.**

**Excessive Noise** – Loud speakers and loud sound displays are prohibited, exhibitors must receive advance permission from show management to exhibit any type of sound display.

**Recreational Vehicles/Modular Homes** – All RV's, boats, modular homes, etc. will be located in the designated area of the parking lot unless prior written permission was granted from the Alle Kiski Strong Chamber and an indoor location selected. All outdoor vehicles, trailers, etc. must be properly locked during non-business hours. Outside tents must be weighted down (No penetration of parking lot is permitted.). All outside show vendors **must have approved fire extinguishers.**

### General Rules

- No handwritten signs permitted.
- Exhibitors are prohibited from any action that would damage any surfaces of the building. **If damage should occur, the Alle Kiski Strong Chamber has the right to collect monetary reimbursement from exhibitor for repairs it deems necessary.**
- Serving alcoholic beverages by exhibitors in any part of the show premises is prohibited without prior written permission from the Alle Kiski Chamber.
- Booths must be attended by the exhibitors during all show hours.
- Exhibitors must cooperate within the boundaries of their booth and must not at any time interfere or extend into the aisle.
- Vehicles must enter through the designated entrance and must have protection on the floor under the engine and keep a minimum amount of gasoline in their tank.
- All additional tables must be covered and skirted (with cloth).
- Free-standing displays only; no wall attachments or hanging displays permitted.
- Absolutely **no** open flames are permitted.
- Exhibitors with heavy or abrasive materials must protect floor at all times by covering with plywood or similar material. (Exhibitors are **financially** responsible for any damage done.)
- The Belmont Complex is a smoke free facility.

**Security and Limitations of Liability** – The Belmont Complex is not responsible for any theft, damage, or loss that may occur on premises. Exhibitor will indemnify, save harmless and defend the Belmont Complex and the Alle Kiski Strong Chamber, at Exhibitor's expense, from and against any and all losses, damages, claims or liabilities of any nature, including, but not limited to costs, expenses and reasonable attorney fees, which are threatened, brought against or incurred by the Belmont Complex and the Alle Kiski Strong Chamber arising from any of the following: (i) claims related to the product(s), including but not limited to product liability claims, recalls, warranty claims and claims related to infringement of intellectual property rights of third parties; (ii) breach of this agreement by Exhibitor; (iii) and any violation of law by Exhibitor.

**Observance of Laws** – Exhibitor shall abide by and observe all laws, rules, regulations, and ordinances of any applicable governmental authority. In performances of this exhibition, Exhibitor shall comply with all applicable Federal, state, and local laws, rules, codes, and regulations for violation of which the Alle Kiski Strong Chamber may be liable. Exhibitor agrees to indemnify the Belmont Complex and the Alle Kiski Strong Chamber, its employees, and agents for any loss, damage, or award sustained because of Exhibitor's noncompliance with this paragraph. All disputes under this agreement shall be construed under the laws of Allegheny County, Pennsylvania, U.S.A.

**Agreement to Term** – Exhibitor expressly consents and agrees to construct and maintain exhibits in total compliance with the foregoing rules and regulations. Exhibitors not in compliance will be asked to forfeit their space. **Exhibitors will include a Certificate of Insurance to the Alle Kiski Strong Chamber, naming the Chamber as an additional insured along with application, contract and payment.**